

DRIVEWAY ENTRANCE REGULATION

(Adopted December 21, 2005)

Table Of Contents

1.0	PURPOSE.....	1
2.0	PERMITS	1
3.0	DRIVEWAY ENTRANCE SPECIFICATIONS	1
4.0	DRIVEWAY PERMIT APPLICATION	3

1.0 PURPOSE

In order to promote safe and efficient ingress and egress from private property, driveways require certain controls. Driveway designs shall establish grades that adequately protect and promote safe and controlled approach to the highway in all seasons of the year. In addition to proper access, they shall provide for suitable discharge and control of surface drainage in and around the entrance (within the Town Right of Way). (See RSA 236:13).

2.0 PERMITS

Anyone desiring to construct, alter or relocate a driveway within the Town Right of Way, shall first apply for a permit from the Town of Wilton Road Agent, who is hereby delegated the authority to administer these regulations on the part of the Planning Board. The Road Agent shall prescribe the application form for such a permit and shall have the authority, in appropriate cases, to require the applicant to provide suitable surety to guarantee the performance of conditions of the issuance of the permit. The Road Agent is empowered to act on behalf of the Planning Board with regard to any and all of the duties and prerogatives set forth in RSA 236:13 (V) and (VI), in order to implement these regulations and the foregoing statutes.

3.0 DRIVEWAY ENTRANCE SPECIFICATIONS

a. General Requirements:

1. Construction of any driveway shall not be conducted without a permit.
2. No use of such driveway (except of a temporary nature during construction) shall take place until the Road Agent has inspected the construction of the driveway and certified that said driveway conforms to the specifications set forth in this regulation.
3. No Certificate of Occupancy shall be granted without the final construction inspection and permit of the driveway.
4. All driveways shall be constructed only in the location shown on the approved driveway permit.
5. All driveways shall be constructed in accordance with applicable town regulations or the State of New Hampshire Department of Transportation specifications and State of NH Statutes as applicable.
6. Private Common Driveways shall be built according to the plans and specifications approved by the Wilton Planning Board.

WILTON LAND USE LAWS AND REGULATIONS
DRIVEWAY ENTRANCE REGULATION

7. Maximum Width of any residential driveway at Property Line - 24 feet
** Minimum distance between centerline of drives - 110 feet
** Minimum distance from intersections (on same side of road) - 110 feet
** Except those parcels located In the Residential District
Minimum distance between centerline of drives - 60 feet
Minimum distance from intersection - 60 feet
Industrial and Commercial driveways shall be designed for their proposed use.
8. All Driveways should intersect the street at a ninety (90) degree angle and shall not be less than sixty (60) degrees from the Town Right of Way line.
9. The grade of the driveway shall slope ¼” to ½” per foot downward away from the edge of the traveled surface of the Town roadway to the center of the roadway ditch line.
10. If it is determined during consultation with the Town of Wilton Road Agent that a culvert is required, the minimum shall be fifteen inches (15”) in diameter, sixteen gauge (16) riveted aluminum, corrugated steel, reinforced concrete, or polypropylene. The culvert shall be a minimum of twenty feet (20’) long and with all headers mortared or securely fastened to avoid end damage by vehicles. A paved swale may be allowed within the ditch line to provide drainage relief if the applicant can show that the installation of a culvert is neither appropriate nor possible to install.
11. An all-season safe sight distance shall be established. The minimum all-season safe sight distance shall be 200 feet. The required all-season safe sight distance shall be based on the posted speed limit as follows:

	<u>Type of road</u>	<u>Speed limit, or if None, Typical Speed</u>	<u>Minimal Safe Sight Distance</u>
(a)	minor roads	30 mph or lower	200 feet
(b)	through roads	31 - 40 mph	275 feet
(c)	through roads	41 - 50 mph	400 feet
(d)	major roads	51 - 60 mph	525 feet

Un-posted roads shall be assumed to be thirty (30) mph.

12. The all-season safe sight distance shall be measured from a point three feet nine inches (3’-9”) above the proposed driveway surface and be located in the proposed driveway at least ten feet (10’) back from the edge of the traveled way. From this point, the critical line of sight shall be measured in both directions to a point three feet nine inches (3’-9”) above the Town roadway at a distance described above and be applicable for approaching vehicles in both directions from the proposed driveway. Any obstructions shall be noted on the plan. All obstructions shall be removed to a distance 5 feet behind the sight line to ensure all-season safe sight line. All obstructions shall be removed prior to final inspection for the Driveway Permit.
13. The maximum number of driveway entrances allowed per lot shall be one (1) unless otherwise permitted by the Planning Board.
14. Any parcel that is changing use or expanding a use shall obtain a driveway permit.
15. The Wilton Planning Board, in consultation with the Road Agent, may waive any of the foregoing requirements when it is shown that strict compliance would

cause undue hardship and is not contrary to the Public interest. A waiver shall not compromise the public safety.

4.0 ***DRIVEWAY PERMIT APPLICATION***

See following page for application.



TOWN OF WILTON, NEW HAMPSHIRE
Driveway Permit Application

Town of Wilton Highway Garage: Phone: (603) 654-6602

PERMIT # _____

DATE ____ / ____ / ____

APPLICANT _____ PHONE # _____

ADDRESS _____
Street # // PO Box Town State Zip

LOCATION _____ TAX MAP _____ LOT# _____

Permission to construct, within the Town right-of-way, a driveway, entrance, exit, approach-adjointing Street/Road pursuant to the location and specifications as described below, is hereby granted. **Failure to complete construction of said driveway within ONE CALENDAR YEAR of the date of this permit shall render permit null and void.** Any driveway constructed in violation of these conditions shall be corrected immediately upon notification by a Department representative, or the costs of removing said facility shall be fully borne by the owner. No structures, including buildings, permanent or portable signs, lights, displays, fences, walls, etc. shall be permitted on or under the highway right-of-way. (Mailboxes and house numbers for emergency services are exempt.)

Please attach a sketch to application.

See the Town of Wilton Land Use Laws and Regulations, *Driveway Entrance Regulation, G.*

Driveway width at front property line _____ (Ft.)
Distance between driveways _____ (Ft.)
Distance from nearest intersection _____ (Ft.)
Sight distance _____ (Ft.) to the left; _____ (Ft.) to the right

***** DO NOT FILL OUT BELOW THIS LINE *****

1. This permit requires that the area adjacent to the highway be graded such that the surface will slope from the edge of pavement to a line ___ feet distance from and parallel to the pavement and ___ inches below the edge of pavement.
2. One (1) driveway entrance(s) is/are permissible. Driveway not to exceed _____ feet in width. The driveway entrance(s) may be flared as they approach the pavement. Width of pavement at edge of highway not to exceed _____ feet.
3. Potential accesses to the highway from the premises not permitted as driveways are to be blocked by construction of a barrier or barriers, such as a grass plot, low hedge, curbed island, etc. The front face of a barrier island shall be outside the right-of-way line. No part of the right-of-way may be used for any purpose other than travel.

DATE ____ / ____ / ____ APPROVED FOR _____
CONSTRUCTION BY: **Wilton Road Agent**

DATE: ____ / ____ / ____ FINAL APPROVAL _____
AFTER CONSTRUCTION BY: **Wilton Road Agent**

NOTE: Please return this form to the Town Office.

Revised 12/21/05